

UAAE Information Committee 2006-2007

Last revision: June 19-21, 2006

GOALS

1. Collect and forward information to reporter
2. Distribute NAAE Officer Handbook
3. Provide members with copies of state program of work
4. Report on NAAE Region/ACTE Convention

WAYS AND MEANS

1. Report to secure articles and publish the “Yellow Dog” (email)
 2. Exchange information with NAAE officers and Region I Vice-President.
 3. Association Reporter to submit news items concerning state activities to one or more of the state papers.
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1. Association officers to pass handbook to successor.
 2. Obtain copies from NAAE; get online.
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1. Work with officer team to prepare and submit to executive committee for approval.
 2. Distribute copies to each member at UEA meeting in October.
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1. Have attendees present report on conferences in “Yellow Dog” or at summer conference.

COMMITTEE MEMBERS

Katie Silcox*

Darrell Love

Justen Selman

Nathan Chamberlain**

Chase Alder

Jeff Cox

* = Current Chair

** = Vice-Chair (will become Chair next year)

UAAE Information Committee
Committee Chair Review 2006-07

Please examine your committee's responsibilities closely. Have committee members answer the following questions:

1. Does this committee have a purpose? What is this committee's purpose?

Yes. To collect and distribute information

2. Is this committee functioning properly? Does it really carry all of its responsibilities?

Maybe. No, not without UAAE Reporter input.

3. Do all committee members have assignments?

Yes, now we do

4. Is another committee duplicating our committee work in some areas? (A listing of all other committees and their assignments is attached.) How could this best be resolved?

Yes. We will give numbers 7 and 8 to the commercial relations committee. We will give numbers 1 and 6 to Buddy, since he is already doing them.

5. Please establish "Action Items" for each of the "Ways and Means" identified for your committee. (Please list the "Action Items" for each of your "Ways and Means" on the back side of your committee member list.) Turn in all items to the UAAE Secretary.

No response.

6. REPORT QUARTERLY – at Fall UAAE meetings (during UEA), Mid-Winter Conference (UACTE), FFA State Convention advisors' meeting, and during our annual Summer UAAE Conference in June. At each of these meetings, please indicate the progress of each of your action items that have been identified. Committee reports should be reported in the "Yellow Dog" and discussed at these meetings if there needs to be any action on pending matters.
- a. Report should be given to the "President-Elect" who oversees committees.
 - b. Report should also be given to the Reporter for publication in the "Yellow Dog".

Our recommendations:

Delete numbers 1, 6, 7, 8

We would encourage information copies and files to be distributed through email – program of work, "Yellow Dog", etc.

The UAAE Reporter needs to be on this committee